3066 South Hoover Road

Wichita, KS 67215-1219

Phone: 316-942-6984

Email: hrparts@hrpartsco.com

**SECTION A–Supplier Type Information:**

Type of Purchase (required) Material/goods Services/processes  Combination Other 

Details:

Business Type (required): Corporation  State of: LLC  Other 

TAX ID# (required for Corp) SSN# (for LLC/other):

**SECTION B-Supplier General Information:**

Vendor Name:

Business name (if different):

Mailing Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City: State: Zip code:

Remit to (if different from above):

City: State: Zip code:

Business Phone: Toll Free: Fax:

Sales email: Accounts Receivable email:

Quality email:

**SECTION C-Purchase Order Setup:**

Does your Company have prices listed on a website? YesNo

Please check your preferred method of receiving purchase orders: Email  Fax  Verbal 

Email for PO Distribution (if diff from above):

Fax for PO Distribution (if diff from above):

**SECTION D-Completed by:**

Name: Title: Date: